



Rental of the Babcock-Smith House Museum Carriage House

1. The carriage house is available to groups of not more than 50 seated theater-style or 35 people for a sit-down affair for a donation of \$150 per day payable to The Babcock-Smith House Museum at least a week in advance.
2. Please call Chad Babcock, at 401-596-5704 to discuss a rental, or confirm, change or cancel your reservation times or dates.
3. Unless other arrangements are made, the carriage house will be opened 15 minutes before your meeting time and will be locked 15 minutes after your meeting ends.
4. You may use the kitchen facilities with the exception of the dishes and dishwasher. When you leave, please take with you everything you brought. Do not leave leftovers in the refrigerator. Garbage bags are supplied so that you may deposit your trash in the outdoor receptacle.
5. Do not attach anything to the walls or woodworks. An easel and/or podium can be made available.
6. Prior to the utilization of the space, business and professional groups must supply a certificate of insurance for a minimum of \$1,000,000.
7. Cancellation within one week of event shall incur a charge of \$25.00.

Tours of the museum house may be incorporated into your event by prior arrangement.

October 2023